**SPARKLE BAILLIE**

#16 411 Erin Road,

Quarry Village,

Siparia.

868-376-3775

[sparkle.baillie.sb@gmail.com](mailto:sparkle.baillie.sb@gmail.com)

**OBJECTIVES:**

* To encourage others to push hard towards achieving their goals.
* To work exceedingly hard to complete given tasks.
* To set good examples for my fellowmen.

**EDUCATION:**

**Fyzabad Anglican Secondary (CXC) – Graduated June 2012**

* English A (1)
* English B (2)
* Mathematics (3)
* Social Studies (2)
* Int. Science (3)
* Spanish (3)
* POB (2)

**Siparia West Secondary (CAPE) – Graduated June 2014**

* Communication Studies (3)
* Sociology 2 (4)
* Literatures in English 1 (3)
* Literatures in English 2 (4)

**CIVILIAN CONSERVATION (COSMETOLOGY) – Graduated September 2015**

Grade D- Distinction

**EMPLOYMENT HISTORY**

**J&K Signature Styles – Customer Service Specialist – October 2015- March 2016**

* Answer telephone
* Organize stock
* Assist customers by dressing them and proving them with great customer service
* Cash customers
* Inventory

**Reference- Mr. Shastri Ramlogan (manager) 652-0124**

**R.E.A.L Services – Secretary – December 2014-October 2015**

* Make rosters
* Answer telephone
* Visit locations (when necessary)
* Email updates to clients
* Schedule meetings
* Assist in payroll
* Data entry
* Distribute uniforms and log books

**Mrs. Treverlin Davis-Guerra (C.E.O) 334-8974**

**Ma Pau Marketing- Marketing Assistant- June 2012- August 2012**

**HOBBIES AND INTERESTS**

* Reading
* Writing short stories
* Typing
* Surfing the web
* Watching football
* Netball
* Spending quality time with close friends and family
* Outdoor activities
* Hairdressing

**PROFESSIONAL SKILL - HAIRDRESSING (intermediate level)**

**REFERENCES:**

* Mr. Peter John 2804658
* Mrs. Gizelle Morel (supervisor, CCC) 3053751